

**Subject:** RE: Certificate of Insurance  
**From:** "Makaena, Chrizelle" <CMakaena@portla.org>  
**Date:** 06/15/2017 07:53 AM  
**To:** 'Jeremy Spitzack' <JSpitzack@McGriff.com>, 'Lorena Parker' <lparker@sanpedrobid.com>  
**CC:** "Bezmalinovich, Augie" <ABezmalinovich@portla.org>

Good Morning,

Just an FYI on the attached. Insurance is now approved.

Thank you,  
Chrizelle Q. Makaena  
**PORT OF LOS ANGELES**  
Risk Management Division  
310-732-3762  
310-732-3758 (main line)  
310-833-8230 (fax)  
[www.portoflosangeles.org](http://www.portoflosangeles.org)

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**From:** Makaena, Chrizelle  
**Sent:** Wednesday, June 14, 2017 5:01 PM  
**To:** 'Jeremy Spitzack'; 'Lorena Parker'  
**Cc:** Bautista, Jessica; Bezmalinovich, Augie  
**Subject:** RE: Certificate of Insurance

Thank you, Jeremy.

Confirming that the additional insured wording indeed shows on our end. This will be processed for final approval first thing tomorrow.

Regards,  
Chrizelle Q. Makaena  
**PORT OF LOS ANGELES**  
Risk Management Division  
310-732-3762  
310-732-3758 (main line)  
310-833-8230 (fax)  
[www.portoflosangeles.org](http://www.portoflosangeles.org)

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**From:** Jeremy Spitzack [mailto:[JSpitzack@McGriff.com](mailto:JSpitzack@McGriff.com)]  
**Sent:** Wednesday, June 14, 2017 10:16 AM  
**To:** Makaena, Chrizelle; 'Lorena Parker'  
**Cc:** Bautista, Jessica; Bezmalinovich, Augie  
**Subject:** RE: Certificate of Insurance

Chrizelle,

I just updated the cert to add reference to MV's excess policy which provides additional auto limits – the cert now references a total of \$5M in limits.

Can you let me know if the additional insured wording shows on your side? I made a mistake on my first attempt, and when I went back in to revise the additional insured wording had disappeared. I see the wording on the link the system sent, so believe it stuck this time.

**JEREMY A. SPITZACK**  
Assistant Vice President  
**McGRIFF, SEIBELS & WILLIAMS, INC.**  
1800 SW First Ave, Suite 400, Portland OR 97201  
P: 503.943.6638  
C: 503.593.5195

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**From:** Makaena, Chrizelle [mailto:[CMakaena@portla.org](mailto:CMakaena@portla.org)]  
**Sent:** Tuesday, June 13, 2017 4:37 PM  
**To:** 'Lorena Parker'  
**Cc:** Jeremy Spitzack; Bautista, Jessica; Bezmalinovich, Augie  
**Subject:** RE: Certificate of Insurance

Hi Lorena,

The only outstanding issue with regards to insurance is the \$5M limit concern noted below.

FYI,  
Chrizelle Q. Makaena  
**PORT OF LOS ANGELES**  
Risk Management Division  
310-732-3762  
310-732-3758 (main line)  
310-833-8230 (fax)  
[www.portoflosangeles.org](http://www.portoflosangeles.org)

**From:** Lorena Parker [<mailto:lparker@sanpedrobid.com>]  
**Sent:** Tuesday, June 13, 2017 3:46 PM  
**To:** Makaena, Chrizelle  
**Cc:** Jeremy Spitzack; Bautista, Jessica; Bezmalinovich, Augie  
**Subject:** Re: Certificate of Insurance

Chrizelle,

Can you please confirm if you need anything else?

Thank you.

Kind regards,

Lorena Parker  
*Executive Director*  
*San Pedro Property Owners' Alliance*  
**San Pedro Historic Waterfront**  
**Business Improvement District**  
390 W. 7th Street | San Pedro, CA 90731  
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)  
[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)  
[www.sanpedrobid.com](http://www.sanpedrobid.com)

On Tue, Jun 13, 2017 at 12:51 PM, Makaena, Chrizelle <[CMakaena@portla.org](mailto:CMakaena@portla.org)> wrote:  
Jeremy,

Thank you for the quick response. Do the limits extend up to \$5M per the attached traditional cert? The contract minimum is \$5M, but the new cert submitted in Track4LA references \$2M.

Appreciate your response,  
Chrizelle Q. Makaena  
**PORT OF LOS ANGELES**  
Risk Management Division  
[310-732-3762](tel:310.732.3762)  
[310-732-3758](tel:310.732.3758) (main line)  
[310-833-8230](tel:310.833-8230) (fax)  
[www.portoflosangeles.org](http://www.portoflosangeles.org)

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**From:** Jeremy Spitzack [<mailto:Spitzack@McGriff.com>]  
**Sent:** Tuesday, June 13, 2017 11:25 AM  
**To:** Makaena, Chrizelle; 'Lorena Parker'; Bautista, Jessica; Bezmalinovich, Augie  
**Subject:** RE: Certificate of Insurance

Chrizelle,

I just revised the uploaded certificate to include SPPOA in the additional insured section. Please let me know if you have any questions.

Regards,

**JEREMY A. SPITZACK**  
Assistant Vice President  
**McGRIFF, SEIBELS & WILLIAMS, INC.**  
1800 SW First Ave, Suite 400, Portland OR 97201  
P: [503.943.6638](tel:503.943.6638)  
C: [503.593.5195](tel:503.593.5195)

**From:** Makaena, Chrizelle [mailto:[CMakaena@portla.org](mailto:CMakaena@portla.org)]  
**Sent:** Tuesday, June 13, 2017 10:49 AM  
**To:** 'Lorena Parker'; Bautista, Jessica; Bezmalinovich, Augie  
**Cc:** Jeremy Spitzack  
**Subject:** RE: Certificate of Insurance

Lorena,

Since our contract is with SPPOA, and not MV, we need to ensure SPPOA is insured. We can accept SPPOA as additional insured to MV's Auto policy; however the certificate should reflect that.

Please ensure MV has their broker submit a revised certificate to Track4LA with reference to adding SPPOA as additional insured to MV's auto policy.

Should you have any questions/concerns, please feel free to contact me.

Thank you,  
Chrizelle Q. Makaena  
**PORT OF LOS ANGELES**  
Risk Management Division  
[310-732-3762](tel:310-732-3762)  
[310-732-3758](tel:310-732-3758) (main line)  
[310-833-8230](tel:310-833-8230) (fax)  
[www.portoflosangeles.org](http://www.portoflosangeles.org)

**From:** Lorena Parker [mailto:[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)]  
**Sent:** Friday, June 9, 2017 11:33 AM  
**To:** Bautista, Jessica; Makaena, Chrizelle; Bezmalinovich, Augie  
**Subject:** Certificate of Insurance

Chrizelle,

Here is the certificate you requested. I will make sure that this is put in to the Track4LA website.

Best regards,

Lorena Parker  
*Executive Director*  
*San Pedro Property Owners' Alliance*  
**San Pedro Historic Waterfront**  
**Business Improvement District**  
390 W. 7th Street | San Pedro, CA 90731  
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)  
[lparker@sanpedrobid.com](mailto:lparker@sanpedrobid.com)  
[www.sanpedrobid.com](http://www.sanpedrobid.com)

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ForwardedMessage.eml

**Subject:** APPROVED INSURANCE: San Pedro Property Owners Alliance (Agr. E6899)

**From:** "Makaena, Chrizelle" <CMakaena@portla.org>

**Date:** 06/15/2017 07:53 AM

**To:** "Bautista, Jessica" <JBautista@portla.org>, "Ninofranco, Phyllis" <PNinofranco@portla.org>

Good Morning,

All required insurance for the subject company and contract have been approved by Risk Management. The approval details follow:

General Liability	10/3/2017	105612
Auto Liability	2/1/2018	119539
Workers' Compensation	11/4/2017	627534

Documents pertaining to this approval can be found online via our insurance tracking system (ITS) at <http://caoib.ci.la.ca.us/> Please use the certificate approval number as your search key.

Thanks,  
Chrizelle  
x3762